

A photograph of a rural landscape. In the foreground is a green field. In the middle ground, there are several trees, some with bare branches and some with green leaves. In the background, a church with a prominent brick tower is visible. The sky is clear and blue.

DRINKSTONE NEIGHBOURHOOD PLAN

DRAFT PLAN AND PROJECT STRUCTURE

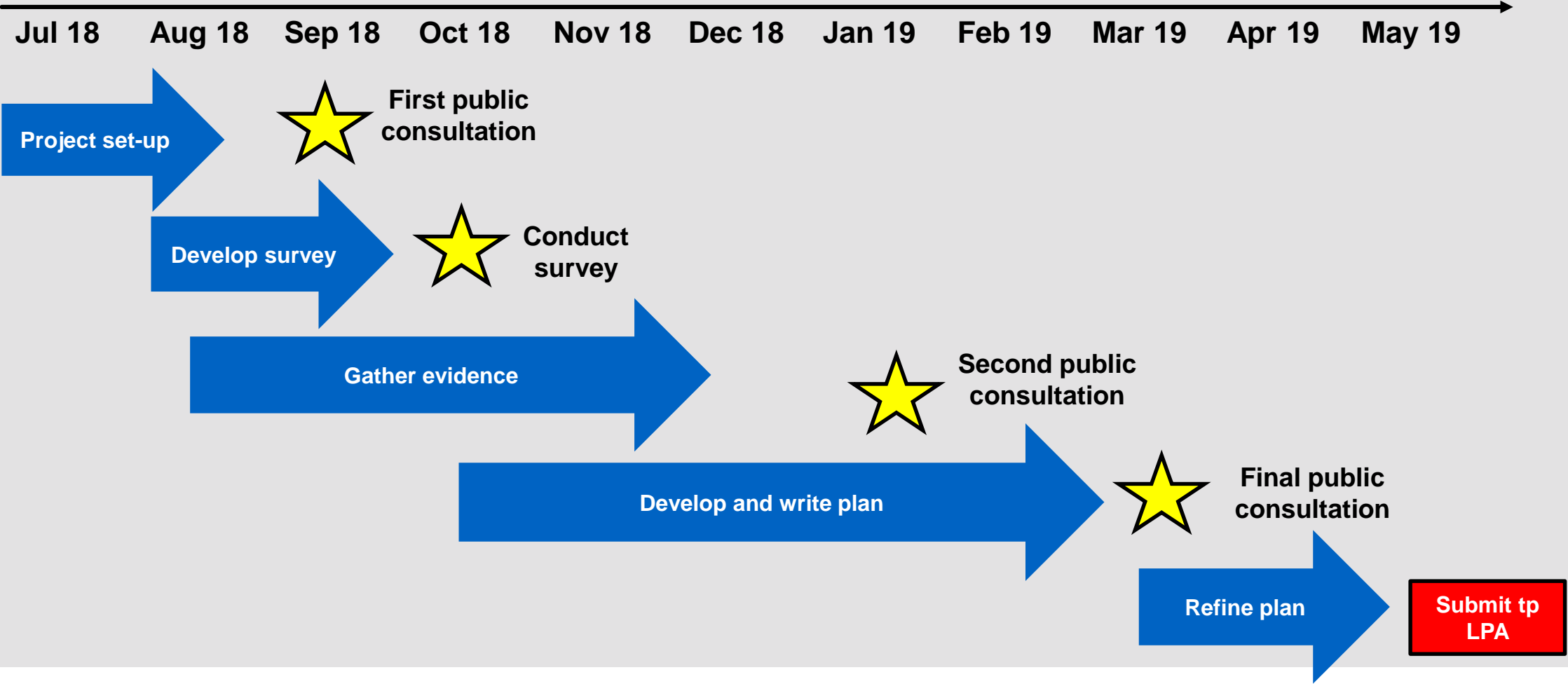
31ST JULY 2018

DOCUMENT PURPOSE

- **Present summary of draft project plan for working group review at team meeting (6/8/18)**
- **Identify key activities for project**
- **Identify roles for the working group**
- **Gather feedback and changes from the working group at meeting or via mail/ call post meeting**

Ideally this draft plan and working group roles agreed by team by mid August

OVERVIEW OF TIMELINES FOR PROJECT PLAN



Details of each stage outlined in excel project plan

OVERVIEW KEY ACTIONS FOR EACH STAGE OF PROJECT PLAN

Project setup

- Designating neighbourhood area
- Engage local planning officer
- Setting up working group
- Develop project plan
- Assigning roles and responsibility
- Sign conflict of interest
- Apply for grant
- **Complete by mid Aug 18**

Publicity and engagement

- Conduct survey to gather local priorities
- 1st public consultation to present plan and gain feedback – **Sept 18**
- 2 public consultation – review results of survey, evidence gathering and any conclusions – **Jan 19**
- 3rd public consultation to review draft plan – **Mar 19**

Building the evidence

- Gather information from Mid Suffolk
- Gather other publically available population statistics
- Review 'The Parish Plan'
- Review open spaces and environmental issues
- Review existing building design in village
- Review impact of county and national planning policy
- **Complete by Nov 18**

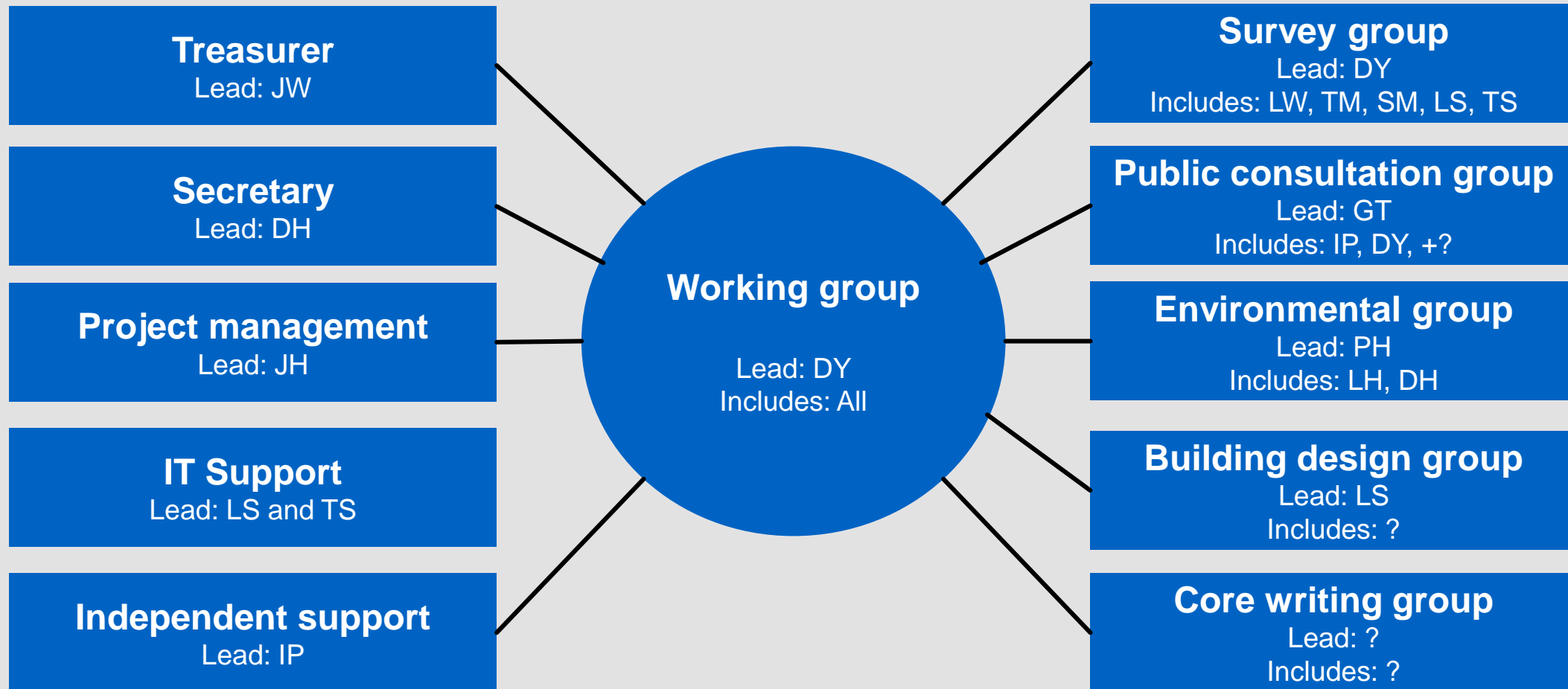
Developing and writing plan

- Critically assess survey results and evidence generation findings
- Draw conclusions for plan and present at 2nd consultation
- Draft plan
- Update post 3rd public consultation
- **Complete by Apr 19**

WORKING GROUP

Name	Initial for plan	Role
Daphne Youngs	DY	Lead for plan development and chair of parish council
Di Hollins	DH	Secretary
Jeremy Wiggins	JW	Treasurer (inc. grant management)
Peter Holborn	PH	Leading the environmental assessment for plan
Louise Sharp	LS	Leading Buidling design assessment for plan
Graham Todd	GT	Leading publicity and engagement
Liz & Tony Schmitt	LS, TS	IT Support
Lynne Woodward	LW	Support with IT, publicity, and website
Tim Moss	TM	Working group member with interest in survey
Ian Cooper	IC	Working group member
Nick Lane	NL	Working group member
Jane Hill	JH	Project plan and working group member
Sue Muscroft	SM	Working group member with interest in survey
Lyn Hannant	LH	Working group member with special interest in environment
Duncan Hannant	DH	Working group member with special interest in environment
Ian Poole	IP	Independent advisor
Paul Bryant	PB	Local planning officer with mid suffolk

WORKING GROUP SUB STRUCTURE ROLES



KEY ACTIVITIES FOR AUGUST

- **Finalise working group sub team structure**
- **Start grant application process**
- **Develop draft survey**
- **Start prepping for 1st public event in Sept 8**
- **Start evidence gathering**
 - **General – DY and IP**
 - **Environmental – PH**
 - **Building design - LS**